



ABC Leisure Group Ltd HR, Lowesmoor Wharf, Worcester, WR1 2RS

EMPLOYMENT APPLICATION

Position Applied For:

PERSONAL DETAILS

Surname:	National Insurance Number:
Forename (s):	Nationality:
Title:	Do you hold a drivers licence: <input type="checkbox"/> Yes <input type="checkbox"/> No
Address:	For what vehicle classes:
Postcode:	Number of points (if any):
Daytime telephone no:	Would you have to relocate if offered this position: <input type="checkbox"/> Yes <input type="checkbox"/> No
Evening telephone no:	Mobile number:
	Email address:

EDUCATION

Secondary School

Name:	Examination results with grades:
Address:	
Postcode:	
Dates attended: From: To:	

Further Education

Name:	Qualifications with grades (if applicable):
Address:	
Postcode:	
Dates attended: From: To:	

Please summarise your job skills, experience or specialist training relevant to this application:

EMPLOYMENT HISTORY

Present or Most Recent Employment	
Employer's name:	Main duties:
Employer's address:	
Position held:	
Date started:	
Current salary:	Responsible to:
Other benefits:	Date left:
	Reasons for leaving:
Previous Employment	
Employer's name:	Main duties:
Employer's address:	
Position held:	
Date started:	
Current salary:	Responsible to:
Other benefits:	Date left:
	Reasons for leaving:
Previous Employment (please continue on a separate sheet if necessary)	
Employer's name:	Main duties:
Employer's address:	
Position held:	
Date started:	
Current salary:	Responsible to:
Other benefits:	Date left:
	Reasons for leaving:

GENERAL

Have you ever been dismissed from employment:
Have you ever been convicted of a criminal offence not covered by the Rehabilitation of Offenders' Act 1974?
Do you have any commitments that may limit working hours? eg military, judicial, local government etc
What are your main interests, sports and hobbies?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No

REFERENCES (please give details of two referees not related to you):

Current or most recent employer:
Name:
Position:
Name of company:
Address:
Postcode:
Telephone number:

Second reference:
Name:
Position:
Name of company:
Address:
Postcode:
Telephone number:

Please note that we will not contact referees until a job offer has been made

AVAILABILITY

If offered the job when could you start?
Existing holiday commitments:

Any dates not available for interview?
How did you hear about the job?

I confirm that the above information is correct and understand that any misleading information given in this application or at an interview may result in discharge. I authorise you to make such investigations and enquiries as may be necessary for an employment decision.

Applicant's Signature:

Date:
